

THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF  
BRIARGROVE PARK PROPERTY OWNERS, INC.  
HELD ON TUESDAY, FEBRUARY 15, 2022  
VIRTUAL MEETING

The regular meeting of the Board of Directors of Briargrove Park Property Owners, Inc. was held on Tuesday, February 15, 2022.

Present: Courtney Hencke, Vice President  
Susan Stanton, Secretary  
Melissa Magee, Director  
Chris Taylor, Treasurer  
Charles Rogers, Director

Absent: Wendy Wall, President  
Kaylan Caballero, 2nd Vice President  
John Stroelhein, Director

Also Present: Stefany Taylor, Association Manager  
Erica Rocha, SEAL Security

The meeting was called to order at 7:00 pm.

Mary Nan Huffman, the new District G representative introduced herself. Charles Rogers explained the sidewalk issues that Briargrove Park is having with the City of Houston sidewalk ordinance. He asked if she can help us get a neighborhood wide exemption instead of each resident paying for an individual exception. Katie Shelton, Chief of Staff for District G, said there should be some amendments to this soon, but she is not sure it will cover our issues. She will look into our specific issue and reach out with an update.

Chris deCuir with the Texana Builders introduced himself. He is the contractor chosen for the new Clubhouse. He met with the architect today and will meet with the civil engineer soon.

Erin Williams addressed the Board, she would like to have a tennis party. It will be much like the tennis camp in the Summer and Enrique will run the party for her. Kim Hill will reach out to Erin to get more information. The tennis committee will get more details from her and make a decision.

Eric Rocha gave the SEAL report; there were 106 calls last month.

Susan Stanton made a motion to approve the minutes of the January 18, 2022 minutes. Charles Rogers seconded and the motion carried.

Chris Taylor gave the financial report. We have collected 89 percent of the 2022 maintenance which is on track.

Kim Hill reported that Joe Scharnberg installed a new tennis number on the inside of each court. Chris Taylor said the 2021 budget was 10k and will be the same for this year.

Melissa Magee met with Chris deCuir, Texana Builders and Carlo DiNunzio, Architect. Once the Board hires the civil engineer, we should be ready to submit the permits by April, approval hopefully in June and get started by July-August. We have to have a retention pond and the best place is under the parking lot. If anything needs to be addressed in the future, it is more easily accessible. This detention pond is a new requirement from the City of Houston.

Stefany Taylor gave the ACC update. Seven sets of plans were turned in and five were approved, including one new construction and one rejection.

Susan Stanton made a motion to accept the Leasing Policy. Melissa Magee seconded and the motion carried.

Susan Stanton made a motion to ratify the email vote to hire Chris deCuir with Texana builders. Melissa Magee seconded and the motion carried.

Susan Stanton made a motion to accept the Civil Engineer bid from Walter P. Moore. Charles Rogers seconded and the motion carried.

Susan Stanton made a motion not to approve the plans for AAZD654241 presented to the Board. Upon review, the Board members agree with the ACC decision stating the plans do not comply with the current deed restrictions. Courtney seconded and the motion carried.

Courtney Hencke made a motion to ratify the email vote to change the annual meeting from March 15 to March 8th. Susan Stanton seconded and the motion carried.

Courtney Hencke made a motion to adjourn at 7:44. Chris Taylor seconded and the motion carried.

Respectfully Submitted

Approved